

CRLP Meeting Summary

Date: June 5, 2015

Location: BLM Office Amarillo, TX

Attendees: BLM-Sam Burton, Janet Huff, Charles Mitchell, Robert Jolley, Joan Grochowina, Pamela

CRLP -

The BLM met via teleconference on Friday June 5, 2015, at 10:05 – 11:40 AM. Robert Jolley, Sam Burton, Janet Huff, Charles Mitchell, Pamela, and Joan Grochowina attended for BLM. Noone was present for CRLP to discuss the following topics:

1. The meeting purpose is to review proposals with the contracting officer (Janet Huff).
2. BLM/CRLP
 - a. Six Proposals:
 - i. Flare Line Fuel line to flare
 - ii. Hardware Purchase
 - iii. 2nd DCS integration (Integration of new compressor)
 1. ARIEL
 2. CHEU
 3. DCS
 4. SOPS
 - a. Tie in of the central compression. How to work together the physical modification for the two systems
 - iv. Updated Manuals (ARIEL)
 - v. Low Flow Study (AP)
 1. Contract issue
 - vi. (Brad Support-\$55K) How it was spent, need invoice from CRLP.
3. CRLP needs to get Invoice or SEP documents of expenditures to Janet Huff. Nick has not responded with cost for payment. BLM asked for information on how \$55K was spent. This needs to be invoiced to include hourly labor rate. Who was charging, needs to be justified and if additional monies are needed they need to be justified. No response from Nick Demai
4. How to marry the units, Training, and swims manual.
 - a. Complete work, work to get to the proposals
 - b. Evaluate each one at a time
 - c. Low flow study
 - i. New swim manual training of operators not in scope of Agreement.
 - ii. Physical modification
5. Call with AP
 - a. Answer on contract
 - b. Janet, Sam Status on proposals

- c. Wanted in a manner of weeks not months
 - i. Formalize emails into letters to Nick Demai.
- 6. CRLP must be within scope of agreement for Proposals.
 - a. Need CRLP to submit Project, Proposal, cost
 - b. Nick can use old agreement option under old terms until new agreement
 - c. Changes in December 2015. New regulation applies to CRLP.
 - d. Fill out form SF424 & SF 424A, Budget Project narrative forms
 - e. Give Nick Demai copy of new regulations.
- 7. Are there Limitations or Thresholds on how much money the government can use.
 - a. Cannot add money to Agreement
 - b. If out of scope of agreement, it will have to be submit and go through process again.
 - c. Must not exceed dollar amount and be within scope of Agreement.
- 8. Charles and Pamela come for visit end of June, and again August 18 and 19th for auction and sales meeting.
- 9. Pamela working on Reporting next week with Marji Bourque. Active contracts, COR, Per WD, Option Year. Send records to Federal Center Records.

Next meeting is scheduled for August 7, 2015, at 10 am..